



### Optional Practical Training (OPT)

To be authorized for OPT, a student must apply to the P/DSO for recommendation and to USCIS for an EAD (Employment Authorization Document). The date for beginning OPT is determined by the date when requirements for the degree program have been met, not necessarily the date of graduation.

#### Procedures for Applying:

1. Attend an OPT Workshop (offered every semester, contact International Admissions Office for dates)
2. May apply 90 days prior to the date of completion and up to 60 days after the date of completion
3. Make an appointment with the DSO in the International Admissions Office (580) 581-2838

#### Bring all of the following items with you to the OPT appointment:

- \$100.00 Post-Completion International Records Fee (payable at One Stop, bring receipt to provide proof of payment)
  - Completed [Form G-1145](#)
  - Money Order payable to "U.S. Department of Homeland Security" for \$410.00
  - 2 Passport Photos taken no more than 30 days before filing the form (write in pencil your name and SEVIS ID)
  - Completed [Form I-765](#) (Eligibility Criteria: (c) (3) (B))
  - Any I-20's with CPT, OPT, or Economic Hardship (if applicable)
  - Previous Employment Authorization Documents (if applicable)
  - [I-94](#)
  - Copy of Passport (must be valid for 6 months)
  - Copy Visa with Entry Stamps
  - Cameron University Transcript
  - Final Semester Verification Form
  - \$8.00, if planning to leave Lawton, so the OPT card can be mailed via certified mail
4. If you are eligible, the DSO will provide a new Form I-20 with OPT the recommendation
  5. Mail completed application and supporting documents, by certified mail, to the correct [filing location](#)

By signing below, you verify that you understand and agree to adhere to the following DHS regulatory requirements:

1. It is my responsibility to contact USCIS if it is past 90 days using the information on the Receipt Notice.
2. Employment must be directly related to my field of study.
3. I cannot begin employment until I have received the EAD and the start date has been reached.
4. I cannot accrue more than 90 days of unemployment.
5. I am responsible for completing the [OPT Information Update](#) every time one of the following occurs: change of address, phone number, email, and/or employer.
6. I understand OPT is terminated if I transfer to another school or begin study at another educational level.
7. Following OPT, I have the following options: begin a new degree program, transfer to another school, submit a change of status, or leave the United States.
8. I understand traveling while my OPT is pending, is assuming risk. [U.S. Immigration and Customs Enforcement](#) has further information regarding travel while on OPT.

*I affirm that I understand the information provided to me and I agree to the conditions set forth as described by this document.*

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_